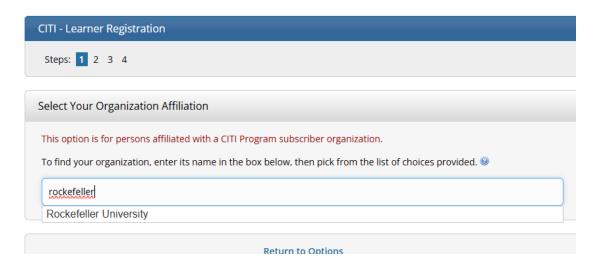
## **NEW USERS:**

If you need to sign up for a CITI account, go to <a href="https://about.citiprogram.org/">https://about.citiprogram.org/</a> and use Register in the top right corner of the screen.

LOG IN LOG IN THROUGH MY ORGANIZATION REGISTER

We have released the E6(R3) revision of the ICH Guideline for Good Clinical Practice course. For more information, please visit our <u>Knowledge Base article</u>.



To set up your account for the required Research Security training, please use the "not at this time" option for questions 1 - 4, and the "Combined Course" option for question 5.

———— Question 1			
What is your role in human subjects research at Rockefeller University? Choose all that apply.			
This question is required. Choose all that apply.			
IRB Members and Staff: You are required to complete at least 14 of the 27 available elective modules.			
Medical Faculty and Staff: Rockefeller University Hospital "Medical Faculty and Staff". You are required to complete at least 14 of the 19 available elective modules.			
Lab Staff: You are required to complete 8 of the 8 elective modules.			
Data Staff: You are required to complete 12 of the 12 elective modules.			
Social and Behavioral Investigators and Staff: You are required to complete at least 14 of the 23 available elective modules.			
Informed Consent Focus: You are required to complete at least 17 of the 17 available elective modules.			
Research Documentation Focus: You are required to complete at least 13 of the 13 available elective modules.			
IRB Reference Resource: You are required to complete at least 45 of the 45 available elective modules.			
Good Clinical Practices (GCP): Complete 17 of the 17 elective modules.			
✓ Lam not required to complete HSR modules at this time			

Information Privacy Security				
Please make the appropriate selection if you are required to complete the				
Information Privacy Security (IPS) course.				
IPS for Medical Faculty/Staff				
IPS for Data Group				
IPS for Lab Group				
IPS for IRB Group				
IPS for Non-Clinical Hopsital Staff				
I am not required to complete the IPS course at this time.				
Question 3				
Question 3				
Community-Engaged and Community-Based Participatory				
Research				
Make the proper selection below to add the above referenced course:				
This question is required. Choose one answer.				
Yes.				
Not at this time.				
Question 4				
Responsible Conduct of Research (RCR)				
Please make your selection below to receive the courses in the Responsible Conduct				
of Research.				
Biomedical Responsible Conduct of Research				
Responsible Conduct of Research for Engineers				
Humanities Responsible Conduct of Research				
Physical Science Responsible Conduct of Research				
Social and Behavioral Responsible Conduct of Research				
Responsible Conduct of Research for Administrators				
Rockefeller University HOL Responsible Conduct of Research Course				

Not at this time.

Question 2

( wood o			
	Res	earch Security	
	Plea	se select a Research Security course from the options below:	
		Research Security: A Basic Course Single module course which provides an overview of research security requirements and researcher responsibilities and best practices.	
	<b>~</b>	Research Security Training (Combined Course) A condensed and combined single-module course based on the NSF Research Security Training.	
		Research Security Basic Training Provides information on risks and threats to the global research ecosystem — and the knowledge and tools necessary to protect against these risks. FULL COURSE	
		Research Security Advanced Refresher Provides foundational information on research security and explores advanced research security topics.	

**Question 5** 

## **EXISTING USERS:**

Log into your CITI account.

## Click "View Courses" under Institutional Courses section. **Institutional Courses** Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to add an affiliation. If you are no longer associated with a listed institution, you may want to remove an affiliation. DEMO **View Courses Rockefeller University View Courses** Would you like to affiliate with another Institution? Add Affiliation Would you like to remove an existing affiliation? **Remove Affiliation**

Scroll until you see Learner Tools and click Add a Course. Then answer Questions 1-5 as listed above.

## Learner Tools for Rockefeller University

- Add a Course
- Remove a Course
- <u>View Previously Completed Coursework</u>
- <u>Update Institution Profile</u>
- View Instructions Page
- Remove Affiliation